



*Florida Department of Transportation*

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**ANANTH PRASAD**  
SECRETARY

March 26, 2015

**DCE MEMORANDUM XX-15**

**(FHWA Approved: X/XX/2015)**

**TO: DISTRICT CONSTRUCTION ENGINEERS**

**FROM:** David A. Sadler, P.E., Director, Office of Construction

**COPIES:** Tom Byron, XXXX (FHWA), Rudy Powell, and Carla Perry

**SUBJECT: AMENDMENT TO THE CONSTRUCTION ENGINEERING AND  
INSPECTION SCOPE OF SERVICES FOR HYBRID CONTRACTS**

Currently, the Construction Engineering and Inspection Scope of Services for Hybrid contracts requires Quality Assurance Reviews of assigned inspectors on a quarterly basis. The Scope of Services has been modified to require these Quality Assurance Reviews on a **semi-annual** basis.

For active hybrid consultant contracts, process a \$0.00 contract amendment to reflect this change. This memorandum serves as a blanket approval to process the contract amendment.

If you have any questions, please contact Stefanie Maxwell at 850-414-4314 or [Stefanie.Maxwell@dot.state.fl.us](mailto:Stefanie.Maxwell@dot.state.fl.us)

DAS/sm